

WEST VIRGINIA RURAL HEALTH ASSOCIATION
Board of Directors Meeting – Phone Conference
November 19, 2009 10:00 AM

Members Participating: Lew Holloway, Sandra Pope, Sharon Giles, Mary Huntley, Dave Brown, Amber Crist, Lisa Scarberry, Dave Sotak, and Norma Bowyer

Not Participating (Absent): Jeff Graham, Hilda Heady, Sally Richardson, and Laura Welch

Guests: Jacquelynn Copenhaver

Agenda Items	Discussion	Board Actions
Call to Order	Lew Holloway called the meeting to order at 10:05 AM	
Roll Call	There were nine members in attendance and four members absent	
Minutes	Minutes of the October 21, 2009 Board meeting at the WV Rural Health Conference in Glade Springs were reviewed. Dave B. pointed out a typo our FEIN number in old business. Lew H. said he updated the minutes to reflect that Lisa Scarberry was present and “employee-based wellness programs” needs to replace “self insurance” in the consultant report about the dual membership application. Under consultant contract under new business, Lew said the minutes stated that the Association would continue consultant contract through the end of the year with the \$4,000 available, however, that statement is misleading. He said we may incur more than \$4,000 in expenses for the consultant. Statement was edited to reflect that expenses may exceed the \$4,000. Board decided to discuss later in the meeting.	Motion to accept the minutes (Lisa S. /Dave B.) Motion passed Minutes approved
Treasurer’s Report	Monthly transaction report: \$10 in income. Expenses included Web Masters Consulting, Jacquelynn C. = \$4,674.79 Operational Exp. (office supplies/printing) = \$718.40 Sponsorships (WV Rural Health Conference)= \$1,500 Total Monthly Expenses = \$6,892.89 YTD Revenue = \$20,405.00 YTD Expenses = \$19,752 Cash Summary = \$38,000 Deposits = \$20,697 Disbursements = \$20044 Cash End Balance = \$38,661 Grants Regional Rural Health Forums Balance - \$9,000 National Rural Health Grant 2009 Balance - \$2,300 National Rural Health Grant 2008 Balance - \$1,630	Motion to accept financial report (Dave S./Lisa S.) Motion passed Financial report approved
Consultant Report	Lew announced that Jacquelynn C. was not in attendance today. Sherri Ferrell, WVPCA, is looking into the current status of the state and federal 501(c)3. The website	

	<p>is active, and payment to Webmaster for maintenance will be through invoice from Steve Rowe. The newsletter is ready for posting and distribution. Any questions can be relayed to Jacquelynn C.</p>	
New Business		
	<p>Board Nominations – Lew H. has distributed nomination information for the Board through email. Sandra P. described the election process as reviewing the applications to make sure the candidates meet the eligibility criteria. If they do, their names are then placed on the ballot. Lew presented to the Board two late nominations that were submitted after the deadline. Sandra P. stated that both candidates meet the criteria. Following discussion, the Board decided to extend the deadline to today, and accepted both candidate nominations due to the lack of candidates on the ballot. Norma B. offered to resign from the Board to promote “new blood”. But, other Board members requested that she remain on the ballot. Dave S. suggested extension of the nomination deadline up until the day of the Board meeting. Dave S. also said he has been the CEO since 2001, and requested that this information be changed on his nominations information form. Lew will send the ballot information out through email to the members and Board. There was some discrepancy as to the deadline date for the ballot, but Sharon G. offered to research the question.</p>	<p>Motion to (Sandra P./ Dave B.) Motion passed</p>
Open Discussion		
	<p>National Rural Health Association State Rural Health Association Technical Assistance Application 2009/2010 – Lew H. has emailed everyone a copy of last year’s grant to review. Lew H. is opening up discussion about the grant and how to use the funds, or resubmit last year’s grant for this year. Norma B. suggested that the Board just modify the grant, slightly. Lew reviewed the six activities of the grant. 1.) \$1,410 for reimbursement of travel for skill-building workshop and national membership dues 2.) \$1,000 for student chapters which was that was not utilized during 2009 3.) \$1,500 for annual state-wide conferences 4.) \$3,500 for marketing, web site and newsletter development 5.) \$1,000 for the WV Primary Care Assoc. fiscal agent role 6.) \$1,000 for Board Retreats, meetings, conference call expense. The grant total is \$9,500. Sharon G. suggested following the same format. Lew said that there is flexibility in carry-over from the previous year. Norma B. recommended continuing with the student chapters because we need their involvement, and justifying more fulltime employment position (i.e. pursuing part-time Executive Director). Lew will work on the TA grant rewording and send a draft out to the officers for review.</p> <p>2009-2010 Supplemental Technical Assistance Lew H. stated the President, and particularly, the incoming President is the lead involved in submitting this grant. The Board should give input as to how to direct the dollars.</p>	

	<p>Dave B. suggested Lew H. and Sally R. email their recommendations by the middle of December for the grant.</p> <p>WV Rural Health Conference OCHS has not given any information regarding numbers of persons to receive free WVRHA membership in the Association with their attendance at the WV Rural Health Conference in October. Lew H will contact Melissa Wheeler regarding this information and David B. suggested putting it in context with our budget. Lew thanked Lisa S. for her participation in carrying out the Silent Auction at the WV Rural Health Conference. . David B. said the revenue generated was about the same as last year. Mary H. said the health reform session at the conference was very opinionated and she thought that there should have been a balance, she thought the speakers were very inappropriate and off topic. Patricia Crawford has been named Chair of the 2010 Rural Health Conference and she is aware of the concerns of Mary H.</p> <p>Policy Institute Lew announced that the AHEC Program Office will make the appointments for Capitol Hill visits in January 2010 for the state-wide group. Lew will make sure the general membership is aware of the Policy Institute. Lew H., Norma B., and Sandra P. are planning to attend the Policy Institute.</p> <p>Hilda Heady The Board suggested creating a Proclamation recognizing Hilda Heady's work with the WVRHA. Mary H. and Sharon G. will take the lead on creating the Proclamation by the end of December.</p>	
Committee Reports		
Membership	There were two new members which resulted from the NRHA dual membership program. Questions remain regarding how this program actually works..	
Policy	Norma B. reported she plans to contact the WVU students who attended the 2009 NRHA Conference with the assistance of the WVRHA. Norma B. is trying to solicit articles for NRHA's Rural Roads magazine.	
Adjournment	Meeting adjourned.	Motion to adjourn (Mary H./Norma B.)

Future Meeting Dates: Thursday, December 17, 2009 at the Braxton LRC