

**WEST VIRGINIA RURAL HEALTH ASSOCIATION**  
**Board of Directors Meeting – at Braxton LRC, Braxton, WV**  
**9:30 – 10:30 AM**  
**November 24, 2008**  
**(Approved at the February 2, 2009 Board Meeting)**

**Members Participating:** Patricia Crawford, Jeff Graham, Hilda Heady, Lew Holloway, Elaine Mason, Sandra Pope, Lisa Scarberry, Michael Thompson

**Not Participating:** Norma Bowyer, Jill McDaniel, Laura Welch, Sally Richardson, Alicia Tyler, April Vestal,

Agenda Items	Discussion	Board Actions
<b>Call to Order</b>	Michael Thompson called the meeting to order	
<b>Roll Call</b>	There were 8 members in attendance and 6 members absent	
<b>Minutes</b>	Minutes of the October 28, 2008 meeting were reviewed.	Motion to approve minutes as presented. (Crawford/Heady) Motion passed
<b>Treasurer's Report</b>	<p>Elaine reported on October transactions. Copies of the financial report were e-mailed prior to the meeting. Payment has still not been received from OCHS for last year's membership dues, but Sherri Ferrell informed Elaine that the November Financial Report will include BOTH the payment for new members from 2007 as well as 2008.</p> <p>To reinforce our desire to have stronger lines of communication between the WVRHA and OCHS, Lew plans to include Nancye Bazzle on all e-mail notices of board meetings.</p> <p>Elaine raised the issue of the annual MOU with PCA for their services. It includes a statement of paying PCA "a 6% fee of all new revenues on an annual basis". Lew will sign the agreement for 2009, once Sherri is back to work following her surgery. Jeff asked when/how we will be billed for the 6% of the silent auction income. Elaine will follow up on this with Sherri.</p> <p>Elaine and Lew met with Sherri Ferrell via conference call to discuss the statements and how to understand how they are set up.</p>	<p>Motion to approve treasurer's report as presented. (Pope/Graham) Motion passed.</p> <p>Lew will include Nancye Bazzle on all e-mail notices of board meetings.</p> <p>Lew will sign the 2009 MOU with PCA for their</p> <p>Elaine will check with Sherri Ferrell regarding 6% charge for new income via the Silent Auction.</p>
<b>Old Business:</b>		
<b>Membership List Update</b>	No Changes. Tabled until next meeting	Discussion tabled to the next

		meeting
<b>West Virginia RX – next steps</b>	Michael reminded the Board that WVRx want to co-sponsor a series of community forums in order to provide information on their program to our rural residents. WVRHA is interested in doing this during 2009.	Jeff and Lew will contact Shauna Ferris to discuss how best to proceed.
<b>Board Elections</b>	<p>Patti announced that we have 7 slots and 7 board nominees.</p> <ul style="list-style-type: none"> <li>• Dave Brown</li> <li>• Sharon Giles</li> <li>• Jeff Graham</li> <li>• Hilda Heady</li> <li>• Mary Huntley</li> <li>• Sandra Pope</li> <li>• Nannette Van Dyke-McDonald</li> </ul> <p>A ballot with these names will be sent on 11/25 - electronically to all for whom we have an e-mail address, and in the USPS mail to others. Deadline to vote – December 12, 2008.</p> <p>Patti announced that there are 2 other openings on the board, due to resignations by Lynn McCormick and Jill McDaniel. These positions can be appointed by the board.</p> <p>Michael announced that he had called Jill to let her know the WVRHA would be willing to work with her to resolve her scheduling issue with our board meetings, but she was out of the office, so he left a voice message. It was agreed that if her schedule does not allow her to serve, we are interested in having another representative from the WVHA. Her board term ends in December 2009.</p> <p>Michael will re-contact Jill and let her know of this decision with a cc to Lew. If she is unable to serve, he will ask her to suggest another representative from the WVHA (either an employee or a CEO who are already members of the WVRHA) for the board to consider..</p>	<p>Sandra Pope to send ballot to all members</p> <p>Michael to e-mail Jill McDaniel with cc to Lew re: her board seat.</p> <p>The board will appoint two new board members to fill the 2 unfilled-slots at their January 2009 meeting</p>
<b>NRHA TA Grant</b>	Lew announced that he, Elaine, Sandra and Michael met via conference call to discuss the priorities for the proposal. He presented a draft to the board for discussion and approval. It was agreed that the line for fees to pay WVPCA should reflect the 6% stipulated in the MOU with the PCA. That revision added the amount of \$ for Activity Four – to support the implementation of the priority areas as defined in our strategic plan.	Motion to accept with revisions. (Mason/Graham) Motion passed.

	<p>Once passed, Lew submitted the proposal to NRHA electronically, with cc to each Board Member.</p> <p>Lew announced that NRHA is planning to have another mini-grant available in the future (\$2,500). We will be prepared to submit a proposal.</p>	
<b>New Business:</b>		
<b>WVRHA Sponsorship of WVU Job Fair</b>	<p>Michael informed the board that in September he had responded by e-mail to Elaine Mason's request that the WVRHA again sponsor the 7<sup>th</sup> annual WVU Job Fair on October 7, 2008 (\$300). However, because of Elaine's position as Treasurer, she is not in a position to approve that expenditure. And since the request had not been presented to the Board, he wanted to bring it to their attention for discussion.</p> <p>Discussion included the value of advertising the organization to students and medical residents, and having brochures available to encourage students to join a student chapter of the WVRHA (as discussed in our NRHA TA Grant discussion earlier). Elaine announced that on October 7<sup>th</sup>, WVRHA brochures were available for students, residents and exhibitors to take, and there were two posters advertising the names of Sponsors</p>	<p>Motion to approve this sponsorship. (Pope/Holloway) Mason abstained. Motion passed.</p> <p>Elaine is able to approve this expenditure, as directed by the Board with this vote.</p>
<b>Open Discussion</b>	Tabled until next meeting	Discussion tabled to the next meeting
<b>Committee Reports</b>		
<b>Membership</b>	Tabled until next meeting	Discussion tabled to the next meeting
<b>Communications</b>	Tabled until next meeting	Discussion tabled to the next meeting
<b>Fundraising</b>	Tabled until next meeting	Discussion tabled to the next meeting
<b>Policy</b>	Tabled until next meeting	Discussion tabled to the next meeting
<b>Adjournment</b>	Meeting adjourned at 10:34AM in order to proceed to the Strategic Planning session.	

**Submitted by:** Elaine Mason (in April Vestal's absence)

**Next Meeting Date:** January 26, 2009 Board will be notified of the location ASAP.