

**WEST VIRGINIA RURAL HEALTH ASSOCIATION**  
**Board of Directors Meeting – at WV Rural Health Conference, Glade Springs, WV**  
**October 28, 2008**  
 (Approved November 24, 2008)

**Members Participating:** Lew Holloway, April Vestal, Elaine Mason, Patricia Crawford, Sandra Pope, Hilda Heady, Alicia Tyler

**Not Participating:** Norma Bowyer, Michael Thompson, Jill McDaniel, Laura Welch, Sally Richardson, Lisa Scarberry, Jeff Graham

Agenda Items	Discussion	Board Actions
<b>Call to Order</b>	Lew Holloway called the meeting to order in Michael Thompson's absence	
<b>Roll Call</b>	There were 7 members in attendance and 7 members absent	
<b>Minutes</b>	Minutes of the July 28, 2008 meeting were reviewed.	Motion to approve minutes with changes (Mason/Pope) Motion passed
<b>Treasurer's Report</b>	<p>Elaine reported on July, August and September transactions. Copies of the financial report were provided to the Board. Payment has still not been received from OCHS for last year's membership dues. Lew agreed to speak with Nancye Bazzle regarding payment of last year's membership dues.</p> <p>Elaine and Lew agreed to meet with Sherri Ferrell regarding the financials in order to understand the process better.</p>	<p>Motion to approve treasurer's report as presented. (Pope/Vestal) Motion passed.</p> <p>Lew agreed to speak with Nancye Bazzle regarding payment of last year's membership dues.</p> <p>Elaine and Lew will meet with Sherri Ferrell regarding financials in order to understand the process better.</p>
<b>Old Business:</b>		
<b>Membership List Update</b>	A copy of the most recent membership information was provided to the board. Membership is slightly down in individual members, but up in organizational members. The membership committee sent out reminders to those who did not renew their memberships or attend the 2007 Rural Health Conference. This seemed to be somewhat effective even though the letters were sent a little late in the year. The	

	membership meeting will be held this evening during the conference. Lew will be facilitating this meeting. The agenda for the meeting was reviewed by the Board.	
<b>NRHA Skill Building Workshop (Aug. 15-16)</b>	Lew Holloway reported that he attended this meeting which focused on membership issues. Lew noted that other Associations were closely linked with their Offices of Rural Health and many are funded through these offices. Of the state associations attending the workshop only two had volunteer staff, the others all had paid staff. April asked about the status of the position for the Association. It was requested that this be placed on the next agenda and that the Board seriously look at moving forward with this position.	Discussion and action regarding a position for the WVRHA should be placed on the agenda for the next meeting. This should be a higher level position as opposed to secretarial work as this is already being provided by Sandra's office. Using the strategic plan, the Board should brainstorm the activities for this position and consider a consultant-type position.
<b>West Virginia RX – next steps</b>	This discussion was tabled in Michael Thompson's absence	Discussion tabled to the next meeting
<b>Strategic Planning Follow-Up Session</b>	There were not enough Board members present for the follow up strategic planning session held September 22 at Braxton. Michael was to poll the Board on whether November 17 or 24 was the best date for re-scheduling this follow up.	Michael will inform the Board of the date for the follow up Strategic Planning Session. April will secure a meeting place and order lunch for the Board.
<b>New Business:</b>		
<b>Board Resignations</b>	Lynn McCormick resigned her seat on the Board. She has accepted other employment with a hospital in Parkersburg and feels as if she needs to devote time to that position. Her position on the Board will not be re-appointed as her position was up for re-election in 2009.	
<b>TA Grant</b>	There was discussion on the status of the TA Grant for 2009. Michael and Lew should be working on this grant for 2009. It was suggested that there possibly be a conference call with the Executive Committee to develop priorities for the grant once the strategic plan has been finalized.	Michael and Lew to work with Executive Committee of the Board to develop priorities for the TA Grant for 2009 and final report for 2008.
<b>Open Discussion</b>		
<b>Committee Reports</b>		
<b>Membership</b>	Discussed earlier in the agenda	

<b>Communications</b>	Sandra reported that the Communications Committee had been working on the web site as well as sending information to members via email notifications. Sandra will discuss the work of the Committee during the Membership meeting this evening.	Sandra will discuss the Communication Committee priorities during the Membership Meeting
<b>Fundraising</b>	Silent Auction being held during the conference. Volunteers are needed to work the auction. See Laura to schedule a time if you have not already. No fundraising members were present to provide an additional report.	
<b>Nominations &amp; Election Process</b>	Patti reported that she had received four nomination forms for potential Board members. Seven seats on the board are open this year. The nominations process will be discussed during the membership meeting this evening and the floor will be opened for nominations. Nominations will remain open until November 4 and potential candidates must return their biographical forms by November 14 to be included on the WVRHA BOD ballot which will be emailed on November 21. Membership will have two weeks to return their ballots.	Patti will discuss the nominations process during the Membership Meeting this evening.
<b>Policy</b>	No Report	Michael will follow up
<b>Adjournment</b>	Meeting adjourned at 10:45AM	

**Submitted by:** April Vestal

**Future Meeting Dates:** November 17 or 24 – Strategic Planning Follow-Up meeting – Board will be notified of the date ASAP.